

The Elizabeth Ordway Dunn Foundation

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GRANT REPORT REQUEST

The Directors ask that you prepare a grant report, to be based upon the following questions:

1. Please provide your own appraisal of the results achieved with the Dunn grant, and progress toward your stated goals. Have there been any significant revisions? Are things generally on schedule?
2. What have been the major developments, including unexpected difficulties or opportunities? For example, have you been able to leverage this grant with other funding?
3. Have you gained special insights or experiences that would be useful to the Foundation or others? To what extent and by what means have these been communicated to other appropriate non-profit organizations and interested persons, along with the overall results of this grant?
4. We often add restrictions, conditions or expectations to grants that are intended to be of overall benefit to the grantee. What has been your experience?
5. Please outline the specific project and budgetary purposes for which the Dunn grant was spent, and enclose
 - ▶ copy of your most recent financial statement
 - ▶ a full accounting of all other funds allocated to this project
 - ▶ any other pertinent material you wish to include.
6. Finally, we appreciate your help in improving our grantmaking and understanding of community needs and problems. We welcome any additional comments you may wish to make.

Thank you for your assistance. Please forward one copy of the grant report to the Foundation's Miami post office box and one copy to the Foundation's Palm Beach post office box.

Note: We would appreciate it if you could reference your grant by placing the following grant number on the first page of your report. Thank you.

Grant Number: _____